

# POUND HILL JUNIOR SCHOOL

Crawley Lane, Pound Hill,  
CRAWLEY, West Sussex,  
RH10 7EB



Mr A T White, Headteacher

Tel: 01293 447000  
email: [office@poundhilljunior.org.uk](mailto:office@poundhilljunior.org.uk)

10-01-2019

Dear Parents

I am writing to you to update you on the final stage of our move to the new school building. I am pleased to inform you that the new school building will be opened on Monday 29 April 2019. This date has been set in line with the project management by the Department for Education and the contractors. Therefore we will be leaving the old building from Friday 5 April 2019. The new building will not be handed over to the school until Tuesday 23<sup>rd</sup> April and until this date we are not permitted by law to enter the site due to insurance and ownership legalities.

The School Governing Body has discussed and explored a number of different options to cause least disruption to the children's education. After lengthy consideration, we have reached the conclusion that the best way forward is to close the School for the following dates:

- The morning of Friday 5 April 2019
- Wednesday 24 April 2019
- Thursday 25 April 2019
- Friday 26 April 2019

We appreciate that this may cause you some difficulties in relation to childcare therefore the school has negotiated on site (within our current building) childcare provided by South East Kids Camp at a rate which has been discounted by 50%. We hope to provide as many spaces as possible. If you would be interested utilising this facility please contact Kids Camp at [southeastkidscamp.co.uk](http://southeastkidscamp.co.uk) or 01444461889.

This temporary closure is necessary due to the large amount of existing furniture and equipment that will have to be safely transferred from the old building and to ensure that teachers, classrooms and all facilities are tested and ready to function correctly on Monday 29 April 2019. Unfortunately we are unable carry out the move to the new building over the Easter holiday due to the legal restrictions associated with the project.

Yours faithfully

Mr S Uwins  
Chair of Governors